

INFORMATION SHEET 2020 2021

International student exchange

EXCHANGE CONTACT

University Name	Luxembourg School of Business (LSB) 19, Rue Eugene Ruppert, L 2453 Luxembourg <u>T: +352 26 25 89 80</u>
Erasmus ID	In Process
Contact Person, title and email	Hakima Seguer, hakima.seguer@luxsb.lu , Admissions Manager Lydia Bier, lydia.bier@luxsb.lu , Administrative Coordinator
Office Address	19, Rue Eugene Ruppert, L 2453 Luxembourg
Telephone Number	<u>T: +352 26 25 89 80</u>
Fax Number	
Student exchange related website	https://www.luxsb.lu

APPLICATION

The Master in Management is a 2-year full-time program, consisting of 15 core courses and 9 electives. Focused on employability, the MiM contains an integrated group of courses on career development as well as a 6-month internship.

In the first year, the program is comprised of Management and Economics core courses and **in the second year, student choose between 3 specializations** among

Financial Management
Data Analytics
Strategic Talent Management

Generally there are 9 weeks terms, 4 courses per term with 15 ECTS per term.
The program also consists of a Business Bootcamp for students who did not receive their bachelor degree in Business or Management. The Business Bootcamp contains 4 courses, including Statistics, Mathematics, Problem Solving, and Research Methods.
At the end of the Master there is a 6 months internship to do or writing a master thesis.

Due Date for Application Forms	Nomination for September term	Before 20 th April
	Application deadline September term	Before 20 th May
	Nomination for November term	Before 1st September
	Application deadline November term	Before 1st October
	Nomination for January term	Before 18th November
	Application deadline for January term	Before 1st December
	Nomination for March term	Before 22nd January
	Application deadline for March term	Before 22nd February
Documents to be submitted	<p>Application process</p> <p>Fill out the following application form</p> <ul style="list-style-type: none"> • The application form – must be typed (not handwritten) and be signed by you and by your coordinator/university. • A photocopy of your passport or ID if you are a member of the European Union (it should be valid until the end of your exchange). • An International Health Insurance card valid in Luxembourg (a private one or, if you are from the EU, EU Health card). • A recent Transcript of Records from your institution. • Motivation letter • Curriculum vitae (CV) • Bring three ID photographs (passport size) with yourself or if you are emailing the documents please send a scanned version of one ID photo by email with the other document 	
How to obtain application materials	<p>Check our website https://luxsb.lu/master-in-management/international-mobility/ or contact our admission manager lydia.bier@luxsb.lu</p>	

Minimum English Requirement (or other language)	<ul style="list-style-type: none"> • If you have worked in an English speaking environment for at least 2 years, please provide a recommendation letter from your superior. • If you are a native English speaker, or you have received a university degree exclusively taught in English, you do not need to submit proof of English proficiency. The transcripts are sufficient. • If you are not a native English speaker, please provide proof of English proficiency: Transcript of your TOEFL Score (Minimum Requirement: Paper Based: 550, Internet Based: 85) or IELTS Score (Minimum Requirement: 6.5) – B2 Level.
Minimum GPA Requirement (4.0 scale)	Good academic standing in the home university

CURRENT ACADEMIC CALENDAR

Term	September term	November term	January term	March term
Start Date Finishing Date	Sept, Oct	Nov, Jan	Jan Mar	Mar May
Suggested Arrival Date	August	October	December	February
Orientation Day (graduates)	tbc	tbc	tbc	tbc
Examination Period (graduate)	At the end of each term	At the end of each module	At the end of each term	At the end of each term
Break		Christmas		Easter

ACADEMIC INFORMATION

Language of Instruction	English
Number of hours per week per course	There are 4 courses per week. On average there are 50 hours of workload per week.
Required number of courses	4 courses per term 15 ECTS required
Number of weeks of study	9 weeks

Language support	not applicable
Course registration period and procedures (i.e. pre-arrival registration)	See due dates for applications
Credit system	ECTS
Number of Years of study and credits required for regular students to graduate?	2 years 120 ECTS (Master)
Grading system	Grade Points Description A 10 - 8.50 Performance is outstanding, with only minor errors B 8.49 - 7.50 Performance is very good, with some errors C 7.49 - 6.50 Performance is good, with a number of errors D 6.49 - 5.0 Performance is fair, with many errors F 4.99< FAILED, Performance does not meet minimum requirements
Website link with the list of courses that are available for exchange students:	
https://luxsb.lu/master-in-management/international-mobility/	

ACCOMMODATION

How can exchange students apply for accommodation?	The school does not have any dormitories or student residences. Students are free to choose any other alternative agency or to find accommodation by themselves.
Cost of accommodation per month	Average 700 Euros in Luxembourg, Average 500 Euros in the Greater Region (Germany, France, Belgium)
Are there any included services with accommodation? (i.e. Utilities, Internet Service, Air-Conditioning)	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Usually those services are included, but it should be checked on a case to case basis

FINANCIAL MATTERS FOR EXCHANGE STUDENTS:

Are there any required fees to be paid by students? (ex: Student Union Fee)	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
ESTIMATED LIVING COSTS	
Textbooks	Students need to purchase their own textbooks.
Food	Average 400 Euro per month
Transportation	Free in Luxembourg

EMPLOYMENT

Are there employment opportunities for exchange students?	No
Internship opportunities for exchange students?	No

ADDITIONAL


Student associations/clubs, activities	Students are free to choose any activities by themselves. <i>(facilities are outside of the campus.)</i>
Health insurance	<i><u>International students are obliged to prepare their own international insurances before coming to Luxembourg.</u></i>
Buddy system	Not applicable
Food service	There are several bakeries or grocery shops around LSB offering meals (8 to 10€). The closest one is only five minutes from LSB by foot.

TEMPORAL RESIDENCE PROCEDURES AND ASSISTANCE

<p>In order to be able to study in Luxembourg, Non-EU students need to apply for an authorization to stay in Luxembourg for 3 months and then apply for a visa.</p> <p>Link to learn more about authorization to stay https://quichet.public.lu/en/entreprises/ressources-humaines/recrutement/ressortissant-pays-tiers/etudiant.html</p>

MAIN ADVANTAGES OF THIS PROGRAM

First Master in Management in Luxembourg	<p>There are no other Master in Management in Luxembourg. It is in English so great for International students.</p>
Career Oriented	<p><u>There will be a 6 months internship included in the program which will help students being hired in companies.</u></p> <p>Students will have to do a employability module during the first year helping them preparing CVs, looking for jobs, selling themselves etc</p> <p>LSB has already a great network of companies thanks to the 2 other existing programs, the executive MBA and Executive Education</p>
Great location for work	<p><u>6 reasons to study in Luxembourg</u></p> <p>1. FULL OF JOB OPPORTUNITIES Luxembourg is one of the most dynamic locations to work in Europe and an ideal place to start an international career. With an attractive job market that offers countless opportunities and competitive salaries, employment has grown by 50% over the past 20 years – while the EU average is 20%.</p> <p>2. A DYNAMIC ECONOMY GDP Per capita is more than double the European average, placing Luxembourg among the richest countries in the world, with some of the highest salaries. The monthly minimum wage in Luxembourg varies from around EUR 2,000 for unskilled and EUR 2,500 for skilled workers.</p> <p>3. HEADQUARTERS OF MAJOR COMPANIES Luxembourg is home to a large panel of international companies such as ArcelorMittal, Amazon, Cargolux, Goodyear, and the Big Four (KPMG, Ernst & Young EY, Deloitte and PwC). These major multinational companies are always looking for talented and highly skilled people. Moreover, the highly developed service sector, booming startup community, Fintech, Space tech, clean technologies, and many more opportunities are yours to explore.</p> <p>4. MULTICULTURAL AND MULTILINGUAL Almost 46% of Luxembourg's population are expats, representing more than 70 nationalities and 40 languages. Luxembourg is also considered one of the most proficient English-speaking nations in the world, ranking 7th globally.</p>

	<p>5. IN THE HEART OF EUROPE Located in the heart of Western Europe, Luxembourg is a strategic location with easy access to numerous European cities such as Paris, London, Frankfurt or Brussels. Along with Brussels and Strasbourg, the Grand Duchy of Luxembourg is also the headquarters for many influential European Institutions such as the European Investment Bank, the European Court of Justice, the European Court of Auditors, the Secretariat of the European Parliament, European Investment Fund and the European Stability Mechanism.</p> <p>6. GREAT LIVING QUALITY Luxembourg is one of the safest countries in the world according to the World Economic Forum. It will also be the first country in the world to introduce free public transport beginning in early 2020.</p>
<p>Choice among 3 specializations</p>	<p>These 3 tracks are tailor made for Luxembourgish company needs.</p> <p>FINANCIAL MANAGEMENT</p>  <p>The Financial Management Track balances a strong technical background in finance with a managerial perspective, focusing on the strategic management of a firm's assets. It prepares graduates for professional careers in the financial sector, including banking, corporate finance, and investments. Finance professionals are highly sought after, often following career paths that lead to senior-level roles in organizations.</p>

DATA ANALYTICS



Business decisions are driven by data however the data is complex and offers little meaning in its raw state. The data must be transformed in a way that it provides relevant insights to support decision making, identify new opportunities, and deliver operational efficiencies. The Data Analytics Track is cross-functional, applying analysis techniques to solve a wide range of business challenges.

STRATEGIC TALENT MANAGEMENT



The way we work is changing dramatically and managing an organization's talent is undergoing a significant transformation. At the heart of the exceptional business, performance is a firm's employees. Driving organizational excellence requires the strategic utilization of human capital. The Strategic Talent Management Track integrates Human Resource (HR) Management and Organizational Development to prepare graduates for careers managing others, including as HR professionals.